

**Application Number (Office Use Only)**



## **Community Infrastructure Levy Project Submission Form**

To apply for CIL funding you will need to complete the following application form and submit it along with relevant supporting material to [CIL@dacorum.gov.uk](mailto:CIL@dacorum.gov.uk) by the 19<sup>th</sup> May 2017. If you do not have an email or wish to provide supporting evidence by post please send your application to: Infrastructure Officer, Strategic Planning and Regeneration, Dacorum Borough Council, Civic Centre, Marlowes, Hemel Hempstead, Herts. HP1 1HH

Applications will be considered by the Infrastructure Officer and those which meet the required criteria will be further considered by the Council's Infrastructure Advisory Group (IAG). Applicants may be invited to present their submissions and answer questions by the IAG who will makes recommendations to Cabinet and Full Council as to which projects the Council should fund (either wholly or in part) using CIL monies.

**Required Criteria:**

The project must:

- Meet the requirements of the CIL regulations;
- Meet the conditions of the Council's Regulation 123 list;
- Address a need identified in the Infrastructure Delivery Plan (InDP), or address a need identified by an infrastructure provider as required to meet the needs of new development in Dacorum;
- Be deliverable within a specified timescale (this will normally be less than 3 years unless otherwise agreed with the Infrastructure Officer).

**SECTION 1: Applicant Contact Information**

1.0	Applicant Name:		
1.1	Address:		
1.2	Contact Number:		
1.3	Email Address:		

## SECTION 2: Project Overview

2.0	Project Title:		
2.1	Please provide a brief summary of the project proposal (max 500 words):		
2.2	Location:		
		Plan submitted:	
		Yes	

		No		
2.3	Delivery partner (if applicable):			
2.4	Project Sponsor (if applicable):			

### SECTION 3: Meeting Policy Objectives

3.1	Is the project identified as an appropriate recipient of CIL funding in the Council's Regulation 123 list, Core Strategy or Infrastructure Delivery Plan? Please explain (max 250 words)			
	Regulation 123 List (max 50 words)	Yes		
		No		
	Core Strategy (max 50 words)	Yes		
		No		
	Infrastructure Delivery Plan (max 50 words)	Yes		
		No		
Other (max 100 words)				

3.2	<p>If the project is not already identified as an appropriate recipient of CIL funding, please explain how the proposal addresses infrastructure demands within the development area? (please refer to other published strategies where applicable) (max 250 words)</p>			

#### SECTION 4: Funding

4.1	<p>Please provide a summary of both the overall cost of the infrastructure scheme and those funds requested through this application. Please identify where costs are estimates and where they have been subject to quotation(s). (max 250 words)</p>	
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4.2	<p>If funding is sought for more than one year please complete the table:</p> <table border="1" data-bbox="263 548 1355 992"> <thead> <tr> <th data-bbox="263 548 419 584">£s</th> <th data-bbox="419 548 576 584">2018/19</th> <th data-bbox="576 548 732 584">19/20</th> <th data-bbox="732 548 888 584">20/21</th> <th data-bbox="888 548 1045 584">21/22*</th> <th data-bbox="1045 548 1201 584">22/23*</th> <th data-bbox="1201 548 1355 584"></th> </tr> </thead> <tbody> <tr> <td data-bbox="263 584 419 651">CIL required</td> <td data-bbox="419 584 576 651"></td> <td data-bbox="576 584 732 651"></td> <td data-bbox="732 584 888 651"></td> <td data-bbox="888 584 1045 651"></td> <td data-bbox="1045 584 1201 651"></td> <td data-bbox="1201 584 1355 651"></td> </tr> <tr> <td data-bbox="263 651 419 786">Match funding from LPA Capital</td> <td data-bbox="419 651 576 786"></td> <td data-bbox="576 651 732 786"></td> <td data-bbox="732 651 888 786"></td> <td data-bbox="888 651 1045 786"></td> <td data-bbox="1045 651 1201 786"></td> <td data-bbox="1201 651 1355 786"></td> </tr> <tr> <td data-bbox="263 786 419 920">Other funding (Please specify)</td> <td data-bbox="419 786 576 920"></td> <td data-bbox="576 786 732 920"></td> <td data-bbox="732 786 888 920"></td> <td data-bbox="888 786 1045 920"></td> <td data-bbox="1045 786 1201 920"></td> <td data-bbox="1201 786 1355 920"></td> </tr> <tr> <td data-bbox="263 920 419 992">Total Cost</td> <td data-bbox="419 920 576 992"></td> <td data-bbox="576 920 732 992"></td> <td data-bbox="732 920 888 992"></td> <td data-bbox="888 920 1045 992"></td> <td data-bbox="1045 920 1201 992"></td> <td data-bbox="1201 920 1355 992"></td> </tr> </tbody> </table>	£s	2018/19	19/20	20/21	21/22*	22/23*		CIL required							Match funding from LPA Capital							Other funding (Please specify)							Total Cost							
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4.3	<p>Have any applications for alternative funding sources been applied for? And if so please explain the status of these applications. (max 250 words)</p>																																				

4.4	Is there related revenue spend (e.g day to day running costs etc) associated with the project? How will these cost be addressed? (max 250 words)	

**SECTION 5: Delivery**

5.1	Please explain the current status of your infrastructure project and whether any additional approvals are necessary prior to the commencement of works for example, has the project got planning permission? (max 500 words)	
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5.2	Please provide details of the timetable for implementation of the infrastructure project including key milestones.	
5.3	Please clarify how the procurement of the project will be managed and what measures will be put in place to ensure that the scheme delivers value for money (max 500 words)	

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**SECTION 6: Additional Information**

6.1 Please provide any additional information which may explain the nature of your bid and how it supports growth in Dacorum below (max 1500 words):



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### SECTION 7: Declarations

To the best of my knowledge the information provided on this application form is correct.

If Dacorum Borough Council agrees to release funds for the specified project, I declare that these funds will be used exclusively for the purposes described. When requested, I agree to provide all necessary information required for the purposes of reporting on the progress or otherwise of the identified project including where appropriate proof of any purchases.

I recognise the Council's statutory rights as the designated CIL Charging Authority, which includes provisions to reclaim unspent or misappropriated funds.

The information on this form will be stored for the sole purpose of fund processing, analysis and accounting. Information about the project will be published on the Council website in accordance with the CIL Regulations 2010 (as amended) and may also be used in material for publicity purposes. Personal data will not be disclosed without any prior agreement of those concerned, unless required by law.

Signed:

Dated: